



7th Study Conference on BALTEX

Instructions for Authors

The Conference Organizers are looking forward to your contribution. We kindly ask you to follow the instructions for oral and poster presentations given below.

Oral presentations

Oral presentations should be limited to 15 minutes giving 5 minutes time for discussion. Solicited presentations shall be 25 minutes long with 5 minutes time for discussion.

A Windows-based PC will be installed in the Conference Hall, to be used by all speakers for presenting PowerPoint file-based or PDF presentations. Users of MAC or other systems need to assure that their ppt or pptx files work properly on a Windows-based PC. Tablet (iOS or Android) based presentations are possible if the necessary adapter for the projector is provided, with technical compatibility to be checked on site.

All presentation files need to be transferred to the Conference PC prior to presentation. Speakers are asked to provide a virus-checked copy of the presentation file to the Conference Secretariat **upon arrival at the Conference**, but at the latest 30 minutes before the session starts (or the break before that session). Presentations can be transferred to the Conference PC by USB stick or by E-Mail attachment to baltex@hzg.de. In case of any further presentation means planned to be used, speakers should contact the organizer timely at baltex@hzg.de.

Posters

The poster format is A0, which is 120 cm height and 84 cm width (upright, portrait orientation). Mounting material for posters will be provided at the Conference Secretariat.

Posters will be on display from Tuesday morning through Thursday evening, with access during conference hours. There will be a special poster session on Tuesday after Lunch, when authors are requested to be at their respective poster for discussion. Posters must be removed from the stands before Dinner on Thursday evening.